Worried about Research? Ask your tutor about the

**Info Skills Menu**

# Starters

## Welcome to the Library

An overview of library services across the College. You will learn to:

* Find a book or magazine in the library
* Log on and use the library computers
* Locate further information about library services

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## Information: An Introduction

The different types of information and how to work out which you need for a specific task. You will learn to:

* Assess your information needs for a particular task
* Identify how you will find the information
* Understand why some information types are better than others depending on the task

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## Online Safety: The Basics

How to be safe online. You will learn to:

* Construct a truly safe password
* How to keep your information private on social networking sites
* The consequences of making your information public

**Main Courses**

## Information: How to Find It

Search strategies and techniques. You will learn to:

* Create a search strategy using synonyms and related terms
* Modify your search based on first results

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## Information: the Good, the Bad and the Ugly

Assessment of an information source. You will learn to:

* Find the evidence needed to assess in different formats
* Assessment criteria for information sources

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## Information: Using it Effectively

Citation and referencing. You will learn to:

* Cite a source correctly within your project
* Reference a source correctly

# Desserts

## Information: Making it Come to You

Using Twitter, blog-aggregators and other social media tools in order to keep up to date with professional developments. You will learn to:

* Identify and use resources to get relevant information “pushed” to your device

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## Google and Beyond

Advanced search techniques. You will learn to:

* Use Google’s additional search functions
* Use online journals/free resources specific to your course

**Coffee and Mints**

For those that are hungry for more in-depth info skills, I’m available for one-to-one or small group sessions in the library – just let me know when you’d like to come by.